



management
INCORPORATED

S&S Management, Inc. (MSO)

1032 S. Garfield Avenue, Alhambra, CA 91801

Tel: (626) 943-7465 / Fax: (626) 658-2833 /Toll Free #: (877) 747-2637

IPA: United Physicians International, Inc.

MSOExec WEB PORTAL ACCESS REQUEST FORM

Date: _____

Provider Information

Provider Name: _____

Provider Specialty: _____

Practice Location1: _____

Tel: _____ Fax: _____

Practice Location2: _____

Tel: _____ Fax: _____

Practice Location3: _____

Tel: _____ Fax: _____

TAX ID: _____

GROUP TAX ID: (If applicable): _____

NPI: _____

GROUP NPI: (If applicable): _____

Name of Person submitting this request:

First Name: _____ Last Name: _____

Your Position/Title: _____

Tel #: _____ Fax#: _____

FOR S&S MANAGEMENT, INC. USE ONLY:

Date processed: _____

Processed by: _____

Verified address/tel/fax: _____



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MSOExec Web Portal Request Form
Agreement for Web Portal Use

I (we) hereby request authorization from S & S Management, Inc. to use the web based portal management system for the following;

- Authorization Requests
- Authorization Status
- Claims / Encounter submission
- Claims Status
- Eligibility Verification

I / We agree to employ reasonable security procedures to ensure the privacy, security, and integrity of data.

I / We hereby agree that the information submitted via MSOExec web portal is accurate, reliable and complete.

I / We agree to adhere to the HIPAA policies and procedures regarding patient privacy and the security of patient privacy and the security of patient information.

I / We read the above agreement and agree to comply with its terms as condition of access to MSOExec web portal.

Provider Name (Printed)

Signature

Date

NOTE: Please fax completed forms to: (626) 658-2833

+ As users of MSOExec Web portal system, it is required to sign a release form authorizing you and your staff to access the system. It is your responsibility to notify S&S Management, Inc. when an office staff member's login need to be de- activated.